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1.1.1 QIM	The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment.
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## Supporting document

Sl. No.	List of documents	Link
1.	University Calendar of Events	
2.	College Calendar of Events	
3.	Work diary (Samples)	
4.	Syllabus	
5.	College time table	
6.	Internal test circulars	
7.	Internal test Time table	

8.	Internal test question papers	
9.	Internal test answer sheets	
10.	Invigilation duty chart	
11.	Invigilation photos	
12.	Students assignments (sample)	
13.	Students class attendance	
14.	Exam details displayed on the notice board	
15.	Orientation programme reports	
16.	Parent teacher association meeting reports	
17.	Students participation in quiz, group discussion and seminars	
18.	Student Council documents	

19.	Students internship documents	
20.	Students progress cards	
21.	College prospectus	
22.	BOS & BOE documents	
23.	Photographs of chalk talk method	
24.	Activities & classes conducted using ICT tools	
25.	Study visit & filed visit documents	
26.	Departmental meeting minutes	
27.	Students' Hand book	