

# CURRICULUM VITAE

**NANDA JYOTHI.I.J**

**Address:**

Laxmi Nilaya  
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**Contact No:**

9483922161

**Date Of Birth:**

10/06/1986

**Nationality:**

Indian

**Marital Status:**

Double

**Sex:**

Female

**Professional Objective:**

“To explore my talent and competencies and to become a successful professional by utilizing my knowledge and skill that will help my personal development and contribute for the organization’s success”.

**Work Experience:**

Worked at “KSS College Subrahmanya” .  
As Computer Instructor(From 02/08/2010 to till date)

**Job Profile:-**

**Time Office Function:**

Teaching Basic Computer and Tally (GST)  
Preparing of pay bill.

**EDUCATIONAL QUALIFICATION:**

**Project Under Taken:-**

“Job Description” under HR department in  
MondoviMotors Private Ltd.Mangalore.

**Additional Course:**

DCA-(Diploma in Computer Application)-78%

**Special Interest:**

Reading, Writing, listening  
Music, Travelling etc

**Skills:**

Good Communication  
Skill And Good Team  
Worker.

**Technical Skills:**

MS-WORD,MS -EXCELL ,  
MS-POWER POINT,VB, C, C++,  
Nudi Kannada

**Strength:**

Committed hard  
working,Self  
motivated positive  
Attitude.

**Language known;**

English,  
Kannada,Hindi,  
Tulu

**Academic Performance:**

Qualification	Year	Institution	% age
M.Sc CS	2012	KSOU MYSORE	73%
BCA	2008	St.PhilomenaCollege Puttur	74%
PUC (PCMB)	2004	S.S.PUCollege Subrhamanya	55%
SSLC	2002	Vidya Bodhini HighbSchool Balila	78%

**Declaration:**

I here by declare that the information furnished above is correct to best of my knowledge.

Place:-Subrahmanya

Yours Faithfully

(NandaJyothi I.J)